



Ormiston Cliff Park Infant and Ormiston Cliff Park Junior Academies



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Head of School: Mrs Louise Watkins

RE: Consultation on admission arrangements 2021-2022

9th October 2019

Dear **interested party**,

I am writing to notify you of the upcoming consultation on the academies admissions policy. The consultation period will run from 9th October 2019 until 20th November 2019; during this time, parents are invited to express their views and any concerns about the proposed change to pupil admission arrangements at Ormiston Cliff Park Infant and Junior Academies. We are updating the admissions arrangement to reflect the fact that OAT is now the admissions authority for the school upon conversion and thus we have adopted their admissions policy template and format. The only changes to processes however are outlined below.

In accordance with the DfE's 2014 statutory 'School Admissions Code' guidance, as a school we must consult on our admission arrangements when changes are proposed, and at least once every seven years.

Changes are proposed

To this end, the following amendments to our admission arrangements have been proposed:

- **reduction in PAN, from 90 to 80 pupils per year**

This is being proposed as:

- There has been a decreased demand for school places
- Spaces in year groups would still allow for sufficient school places within borough of Great Yarmouth
- This reduction will help to ensure a more stable population in all year groups which in turn will assist with an improvement in pupil outcomes

A full version of the proposed changes to the admission arrangements, as well as the rationale behind them, is available to view on the academy website or in hard copy from **the school office**.

In accordance with statutory DfE guidance, the consultation will run for at least six weeks and, as an interested party at either Ormiston Cliff Park Infant and/or Junior Academy, we are keen to hear your views on the proposed changes therefore, we invite you to participate in the consultation if you have any concerns regarding the matter.

All responses to the consultation should be made in writing and submitted before **4.00pm on 20th November** to the above **address** or office@ocpia.co.uk or office@ocpja.co.uk. Please note that written responses should outline your personal details, including your name, address and relationship to the academies. You are also encouraged to provide feedback on the **academies** websites here: www.ocpia.co.uk & www.ocpja.co.uk.

At the end of the consultation period, the governing board will meet to consider responses and submit a final policy to the Ormiston Academies Trust Board of Trustees for approval.

For further information regarding the consultation process, please refer to our proposal document, copies of which can be located on the academy websites or in hard copy from **the school office**. If you wish to further discuss this matter, or anything mentioned in this letter, please contact the **school office** on **01493 661523** or office@ocpia.co.uk & office@ocpja.co.uk

Yours sincerely,

Mrs K Rutherford
Executive Principal